



BTC Event Application Form

Please submit this application to: **BTC, PO Box 143, Burlington, VT 05402**

Contact Information

Name: _____ Phone: _____
 Address: _____ Email: _____
 Date of Request: _____ Member host: _____

Event Description: _____

Proposed Event Details

Date of Event: _____
 Start Time: _____
 End Time: _____
 # Attendees: _____

Requested Use

- Pool
- Outside Area / Pool
- Clubhouse / Pool
- Tennis Porch & Courts CONTACT US FOR QUOTE

This document serves as an agreement between _____, hereinafter referred to as "Guest," and Burlington Tennis Club, hereinafter referred to as "BTC".

The Guest will be allowed *non-exclusive* access to the requested areas above during the specified time of the event with a reasonable amount of time before and after to prepare and clean up. The Guest may bring his or her own food and beverages.

The Guest will be provided a designated event location. The Guest understands there may be BTC members using the pool, common areas, grill, playground, etc.

The Guest is completely responsible for the behavior of his or her party and will ensure that all BTC rules are followed. Any damage or other liabilities caused by the Guest's party are the responsibility of the Guest. The Guest is responsible for all preparation and clean up related to this event. The Guest will reimburse BTC for any expenses incurred by BTC due to damage, liability, clean up, or other reason caused by the Guest and/or his or her guests.

The Guest agrees to pay for additional staffing and fees if the party lasts beyond the expected reservation time.

The Guest agrees to pay BTC a deposit of **\$75** in advance to use club in the manner stated above with the balance due on the day of the event. BTC will refund the full deposit if canceled 24 hours in advance. BTC will refund half or more of the deposit for cancellations made the day of the event at BTC's discretion.

Member Rental Fees

	Up to 10 Guests	11-25 Guests	26 to 40 Guests
Up to 2 Hours	\$ 75	\$ 150	\$ 225
each additional hour	\$ 25	\$ 50	\$ 75

*Groups > 40 Quoted ** Pricing includes lifeguards ***Discounts Available if not using pool

Total: _____

Guest _____ Date _____ BTC _____ Date _____

Official Use Only

Staff Members: _____ Start: _____ End: _____ Attendees: _____